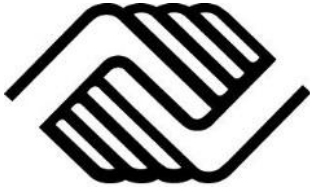
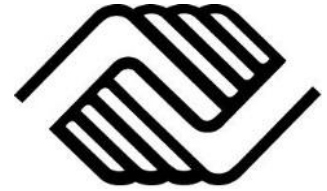


# EMPLOYMENT APPLICATION



## **BOYS & GIRLS CLUB OF BURLINGTON**



62 Oak Street, Burlington, VT 05401  
(802) 864-5263 Phone

Name (first, last): \_\_\_\_\_ Today's Date: \_\_\_\_\_

Nickname: \_\_\_\_\_ Email Address: \_\_\_\_\_

Home Address:

Street: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone #: (\_\_\_\_) \_\_\_\_\_

Cell Phone #: (\_\_\_\_) \_\_\_\_\_

At this address from \_\_\_\_\_ to \_\_\_\_\_

School Address:

Street: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone #: (\_\_\_\_) \_\_\_\_\_

Cell Phone #: (\_\_\_\_) \_\_\_\_\_

At this address from \_\_\_\_\_ to \_\_\_\_\_

CIRCLE THE APPROPRIATE ANSWERS:

-What age group(s) are you looking to work with?      K-3<sup>rd</sup>Grade      4<sup>th</sup>-8<sup>th</sup>Grade      9<sup>th</sup>-12<sup>th</sup>Grade

-Have you ever worked for a Boys & Girls Club before?      YES      NO

-Are you a United States Citizen?      YES      NO

-If NO, are you a permanent resident of the United States or otherwise authorized to work by the US  
Immigration and Naturalization Service?      YES      NO

-Have you ever been convicted of a felony?      YES      NO      N/A

-If YES, what was the offence? \_\_\_\_\_

CURRENTLY I:

Am 16 years old or older?      YES      NO      Have graduated from H.S.?      YES      NO

Am 18 years old or older?      YES      NO      Have graduated from college?      YES      NO

Am 21 years old or older?      YES      NO

EDUCATION:

High School

College

Other

School Name: \_\_\_\_\_

Location: \_\_\_\_\_

Years Completed:      9    10    11    12      1    2    3    4      1    2    3    4

Major/Concentration: \_\_\_\_\_

**CERTIFICATIONS:**

Certification: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Certification: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Certification: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**REFERENCES:**

List three adult references (not relatives) that you wish us to contact. These people should have knowledge of your character, experience, and abilities.

\_\_\_\_\_  
Name Phone Number Email Address How Known?

\_\_\_\_\_  
Name Phone Number Email Address How Known?

\_\_\_\_\_  
Name Phone Number Email Address How Known?

**EMPLOYMENT/VOLUNTEER WORK EXPERIENCE:**

List your employment/volunteer experience, starting with the most recent.

_____ Employer	_____ Position	_____ Location	
_____ Supervisor	_____ Contact Number	_____ Start Date	_____ End Date
_____ Reason for Leaving		<i>Volunteer</i>	or <i>Paid</i>

_____ Employer	_____ Position	_____ Location	
_____ Supervisor	_____ Contact Number	_____ Start Date	_____ End Date
_____ Reason for Leaving		<i>Volunteer</i>	or <i>Paid</i>

_____ Employer	_____ Position	_____ Location	
_____ Supervisor	_____ Contact Number	_____ Start Date	_____ End Date
_____ Reason for Leaving		<i>Volunteer</i>	or <i>Paid</i>

**ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED. SHOULD YOU NEED MORE SPACE YOU MAY USE ADDITIONAL PAPER.**

What interests you about working at the Boys & Girls Club? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What attributes do you have that would make you well suited for this position? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you were a parent of a Club Member, what would you want your child to gain from their Club experience? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe a recent stressful situation and the steps you took to deal with the stress. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there anything you would like us to take into consideration when reviewing your staff application? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please read carefully:** *I certify that all of the information in this application is accurate and complete, with the knowledge that falsification of application information is grounds for dismissal from the staff.*

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

***Please return your application and three letters of recommendation to:***

*Boys & Girls Club  
62 Oak Street  
Burlington, VT 05401*

***Thank you for taking the time to complete this application! Please contact the Boys & Girls Club if you have any questions! (802) 864-5263***